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HOSPITAL EQUIPMENT NOTE

OUT-PATIENT DEPARTMENT

12

MINISTRY OF HEALTH : SCOTTISH HOME AND HEALTH DEPARTMENT
LONDON : HER MAJESTY'S STATIONERY OFFICE
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HOSPITAL EQUIPMENT NOTE NO. 12

Out-Patient Department

CONTENTS

I Scope.

II General Considerations on the Use of Equipment Notes.

III Special Considerations in Respect of this Note.

IV Cost.

V List of Rooms, etc.

A. Basic accommodation.

B. Additional accommodation.

VI Schedule of Equipment.

Appendix: Departmental Cost Summary.

I. Scope

This Equipment Note gives guidance on the basic equipment requirements for an Out-Patient Department. It is intended to be read in conjunction with Hospital Building Note No. 12 which relates to the design and planning of an out-patient department at a non-teaching general hospital, but it does not include equipment for the operating theatre suite listed at sub-division (*b*) of the Hospital Building Note for which a separate Equipment Note will be issued.

II. General Considerations on the Use of Equipment Notes

Equipment Note No. 1 (Equipping a hospital building) provides an introduction to the series of departmental Equipment Notes, advice on their application and guidance on the task of preparing equipment schedules for individual building projects. This departmental Equipment Note is intended to be used within the general planning framework set out in Equipment Note No. 1 and in the manner described therein.

The following method of classifying equipment, which is explained in more detail in Hospital Equipment Note No. 1, is used throughout this Note.

The term "equipment" covers all items necessary for the functioning of the hospital and includes both non-technical (e.g. furniture) and technical equipment. Short-term consumable supplies such as fuel, stationery, food, drugs and dressings are not included.

Equipment is classified into three groups:

Group I: items usually supplied and fixed by the contractor for the works.

Group II: items having a permanent or semi-permanent location and having a significant effect on space and/or structural requirements:

(*a*) those supplied by the hospital authority and fixed by the contractor for the works;

(*b*) those supplied by the hospital authority and put in position by them or on their instructions outside the general construction contract.

Group III: smaller items, usually storage items, supplied and put in position by the hospital authority.

III. Special Considerations in Respect of this Note

The equipment detailed in this Note is regarded as suitable for the out-patient department described in Building Note No. 12 (with the exception of the operating theatre) and has been listed in room (or space) sequence conforming to that Building Note. The tables in the Appendix to the Building Note list the type and number of rooms required for schemes of varying size and these examples have been used as a basis for the preparation of this Equipment Note.

Since the type of consulting suite will vary to meet local requirements the Equipment Note lists the items of equipment required for each type of consulting suite, viz., Type A comprising two combined consulting-examination rooms; and Type B comprising one consulting room and two examination rooms. Separate cost totals are given in the departmental cost summary at the Appendix to this Note for both Type A and Type B consulting facilities to conform to the sizes mentioned in the Appendix to Building Note No. 12.

Some fixed items of equipment (Group I) have already been mentioned (and costed) in the Building Note, but it has been thought useful to include them again in the Equipment Note which represents the results of a comprehensive review. Reference should, however, be made to the Building Note—Part V, Engineering Services—for further information on the mechanical services and electrical installations. Structural elements, floor coverings, non-specialised heating and lighting fittings and similar items which are basic to any building are not included in the Equipment Note; neither are window blinds and window curtain tracks since the requirements may vary with local circumstances.

Throughout the schedule, for the sake of uniformity, towel dispensers are associated with disposal bins for paper towels. Suitable adjustments will need to be made where linen towels are to be used.

IV. Cost

Guidance on the cost of equipping out-patient departments to the standard shown in this schedule is given against the list of equipment for each room, both for the basic list of requirements and for certain additional items. Departmental cost summaries are shown in the Appendix to the Note. In using these cost figures, the considerations referred to in Section IV of Equipment Note No. 1 should be borne in mind.

The cost figures in this schedule and in the Appendix are related only to Group II and Group III equipment. As a matter of convenience Group I items of a specialised nature are listed in the room schedules, but these have already been taken into account in the cost allowance for construction (including engineering) in the appropriate Cost Note in Appendix E to Hospital Building Note No. 2.

V. List of Rooms, etc.

A. Basic accommodation	Page reference
(*a*) Consulting facilities	1
(i) Combined consulting-examination rooms and/or consulting room with separate examination rooms	3
(ii) Clinical room	4
(iii) Clean utility room	5
(iv) Dirty utility room	5
(v) Test room	6
(vi) Sister's office	6
(vii) Reception and waiting space	7
(viii) Trolley and wheelchair store	9
(ix) Room for porters and ambulance drivers	9
(x) Pram store	9
(xi) Patients' sanitary facilities	9
(xii) Staff sanitary facilities	10
(xiii) Store(s)	10
(xiv) Cleaners' room(s)	10
Departmental items	11
(*b*) Operating theatre suite. This sub-division referred to in the Building Note, will be covered by a subsequent Equipment Note.	
(*c*) Day ward	15
(i) Bed space	15
(ii) Day space	15
(iii) Clean utility room	16
(iv) Dirty utility and sluice room	16
(v) Pantry	17
(vi) Linen bay	18
(vii) Male and female patients' sanitary facilities	19
(viii) Nurses' station	20
(ix) Store(s)	20
(x) Cleaners' room	20
Departmental items	21
(*d*) Dental suite	23
(i) Surgery	25
(ii) Recovery room	25
(iii) Work room	25
(iv) Store(s)	25
(v) Waiting space	25
Departmental items	
B. Additional accommodation	
(*a*) Treatment room for specialised clinics	27
(*b*) Rooms for auxiliary and technical staff	28
(*c*) Audiometry room (E.N.T. clinic)	28
(*d*) Electro-cardiogram room (Cardiological clinic)	29
(*e*) Electro-encephalogram room (Psychiatric and neurological clinics, etc.)	29
(*f*) Refractionists' room (Ophthalmic clinics)	30
(*g*) Orthoptists' room (Ophthalmic clinics)	31
(*h*) Ophthalmic examination room (Ophthalmic clinics)	31
(*i*) Central dental laboratory	32
(*j*) Dental office	33
(*k*) Patients preparation and recovery room	33
(*l*) Changing cubicles for patients	33
(*m*) Sister's office	34
(*n*) Waiting space for children	34
(*o*) Room or bay for patients waiting for ambulance	34

VI. Schedule of Equipment

A. Basic Accommodation

(*a*) CONSULTING FACILITIES
(i) *Consulting/Examination Room (Type A)*

	Quantity	*Notes*
Basic List		
Consulting area		
Group I: Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
Dispenser, soap	1	
Illuminator, X-ray film, double (fixed)	1	
Mirror	1	
Telephone	1	
Socket outlet, single	2	
Socket outlet, twin	1	
Group IIa: Dispenser, towel	1	
Group IIb: Bin, disposal, for paper towels	1	
Chair, consultant's	1	
Chair, upright, small	2	
Desk, consultant's	1	
Group III: Bin, waste paper	1	
Desk set	1	E.g. pen stand, blotting pad, correspondence tray, etc., according to individual requirements.
Examination area		
Group I: Fitments, curtain screening	13 ft.	
Socket outlet, single	2	
Socket outlet, twin	1	
Lamp, adjustable	1	
Shelf, small, mirror and coathooks	1	
Group IIa: Dispenser, paper couch covers	1	
Group IIb: Bin, disposal, for paper couch covers	1	
Bin, pedal operated	1	
Chair, upright, small	1	
Couch, examination	1	B.S. 2838.
Sphygmomanometer	1	
Steps, couch	1	
Trolley, dressing	1	B.S. 3236.
Group III: Curtains, screening (48 in. wide)	12 yds.	Note: Diagnostic sets and patella hammers are shown in the list of Departmental equipment (page 11). Storage: See section (xiii) Storage.
Cost Guide (excluding Group I)	£115	

(*a*) CONSULTING FACILITIES (continued)

(i) *Consulting room* (*Type B*)—see Examination Room below

	Quantity	Notes
Basic List		
Consulting room		
Group I: Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
Dispenser, soap	1	
Illuminator, X-ray film, double (fixed)	1	
Mirror	1	
Telephone	1	
Socket outlet, twin	1	
Socket outlet, single	2	
Group IIa: Dispenser, Towel	1	
Group IIb: Bin, disposal, for paper towels	1	
Chair, consultant's	1	
Chair, upright, small	2	
Desk, consultant's	1	
Group III: Bin, waste paper	1	
Desk set	1	E.g. pen stand, blotting pad, correspondence trays, etc., according to individual requirements.
Cost Guide (excluding Group I)	£49	
Examination room		
Group I: Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
Dispenser, soap	1	
Lamp, adjustable	1	
Socket outlet, single	2	
Socket outlet, twin	1	
Shelf, small, mirror and coathooks	1	
Group IIa: Dispenser, towel	1	
Dispenser, paper couch covers	1	
Group IIb: Bin, disposal, for paper towels	1	
Bin, disposal, for paper couch covers	1	
Bin, pedal operated	1	
Chair, upright, small	1	
Couch, examination	1	B.S. 2838.
Steps, couch	1	
Sphygmomanometer	1	
Trolley, dressing	1	B.S. 3236. Note: Diagnostic sets and patella hammers are shown in the list of Departmental equipment (page 11). Storage: See section (xiii) Storage.
Cost Guide (excluding Group I)	£57	

(ii) *Clinical room*

The equipment set out below is based on the assumption that the clinical room is used for minor treatments other than those which are carried out in the consulting room.

	Quantity	Notes
Basic List		
Group I: Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
Dispenser, soap	1	
Hook, clothes	1	
Clock, electric	1	With sweep-second pointer.
Lamp, adjustable	1	
Socket outlet, twin	2	
Group IIa: Dispenser, towel	1	
Group IIb: Bin, disposal, for paper towels	1	
Bin, pedal operated	1	Or paper sack holder.
Chair, upright, small	2	
Couch, examination	1	B.S. 2838.
Steps, couch	1	
Stool	2	
Trolley, dressing	2	B.S. 3236.
Cost Guide (excluding Group I)	£81	
Additional List		
Group I: Holder, nail brush	1	
Group III: Brush, nail	1	
Cost Guide (additional list excluding Group I)	£—	

(*a*) CONSULTING FACILITIES (continued)
(iii) *Clean utility room*

The contents are based on the assumption that a C.S.S.D. service exists.

		Quantity	*Notes*	
Basic List				
Group I:	Basin, lavatory, with elbow or wrist action taps	1		
	Dispenser, soap	1		
	Cupboard, D.D.A.	1	B.S. 2881.	
	Storage, cupboard, lockable, with drawers and shelves	20 cu. ft.	For lotions, etc.	
	Storage for C.S.S.D. packs	As required	I.e. shelves, or parking space for trolleys with space below for trolley storage. To be sited under hatch to clinical room if hatch is provided.	
	Socket outlet, single	3		
	Hotplate	1		
	Worktop	1		
Group IIb:	Bin, disposal, for paper towels	1		
	Bin, pedal operated	1		
	Cost Guide (excluding Group I)	£3		
Additional List			**Cost Guide** (additional list)	
Group IIb:	Dispenser, syringe	1	£8 15s.	
	Refrigerator, small	1	£22 10s.	This will not normally be required if one is provided in the clean utility room of the day ward.

(iv) *Dirty utility room*

		Quantity	*Notes*
Basic List			
Group I:	Combination sink, slop hopper and drainer	1	
	Dispenser, soap	1	
	Storage, shelves	As required	The size will depend on whether C.S.S.D. trolleys are parked here to collect soiled articles.
	Worktop	1	Situated under hatch, if one is provided.
	Socket outlet, single	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, pedal operated	3	Or paper sack holder.
	Stand, soiled linen collection	2	
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£20	

(*a*) CONSULTING FACILITIES (continued)
(v) *Test room*

		Quantity	*Notes*
Basic List			
Group I:	Sink, with elbow or wrist action taps	1	As laboratory sink, with gooseneck taps.
	Dispenser, soap	1	
	Storage, cupboard	1	For bedpans and specimen glasses.
	Worktop	1	With acid-resistant surface.
	Socket outlet, single	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, pedal operated	1	
	Bin, disposal, for paper towels	1	
	Cabinet, urine test, complete	1	Lockable.
Group III:	Bedpan	2	B.S. 2588.
	Chamber, children's	2	
	Cost Guide (excluding Group I)	£15	
Adjoining lavatory units for each sex containing:			
Group I:	W.C. suite	1	With facilities for specimen collection in female W.Cs.
	Basin, lavatory	1	
	Dispenser, soap	1	
	Hook, clothes	1	
	Shelf	1	
	Grab rail	2	
	Mirror	1	
	Toilet paper fitting	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, pedal operated	As required	
	Bin, disposal, for paper towels	1	
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£3	

(vi) *Sister's office*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
	Clock, electric	1	
	Hook, clothes	2	
	Mirror	1	
	Telephone	1	
	Socket outlet, twin	1	
Group IIb:	Bookcase	1	
	Chair, desk	1	
	Chair, arm	1	
	Chair, upright, small	2	
	Cupboard, storage, lockable	1	
	Desk	1	
	Table, side, small	1	
Group III:	Bin, waste paper	1	
	Desk set	1	As required, e.g. inkstand, blotter, trays, etc.
	Rack, stationery	1	Unless incorporated in the desk or cupboard.
	Cost Guide (excluding Group I)	£67	
Additional List			
Group IIb:	Cabinet, filing, two drawer	1	
	Cost Guide (additional list)	£7 10s.	

(*a*) CONSULTING FACILITIES (continued)

(vii) *Reception and waiting space*

For convenience this section is shown under three headings, viz. Reception Area, Waiting Spaces and Tea Bar.
(Based on the estimated attendances assumed in Table 1 of the Appendix to the Hospital Building Note.)

	Number of consulting suites				*Notes*
	4	8	12	16	
Basic List					
Reception area					This area is related to the Medical Records department and equipment requirements will be further defined under A(*c*)(i) Reception, of Hospital Equipment Note No. 18, Administrative Department.
Group I:					
Clock, electric	1	1	1	1	
Hook, clothes	3	5	6	7	
Counter with drawers and shelving with dividing screens	12ft.	20ft.	24ft.	28ft.	
Telephone	3	5	6	7	
Socket outlet, single	2	2	2	2	
Group IIb:					
Chair, clerk's	3	5	6	7	
Chair, patient's	3	5	6	7	
Group III:					
Bin, waste paper	3	5	6	7	
Cost Guide (excluding Group I)	£22	£37	£44	£52	
Waiting spaces (Total equipment for main waiting, sub-waiting and tea bar areas. Deployment will vary according to the number of sub-waiting areas. For the purposes of this schedule quantities have been based on the ratio of one sub-waiting area to two consulting suites.)					
Group I:					
Public telephone boxes in main waiting area	As reqd.	As reqd.	As reqd.	As reqd.	
Board, notice	1	1	1	1	
Clock, electric	3	5	7	9	
Group IIb:					
Seating	40	80	120	160	A variety of chairs of matching design, upright and easy, with and without arms, and settees should be provided. Since this provision includes seating for those using the tea bar facilities the appropriate type of chair for use with the tables provided will also need to be taken into account.
Table and chair for staff receiving patients and their records in each sub-waiting area	2	4	6	8	
Stand, umbrella	3	5	7	9	
Table	8	16	24	32	Tables will be mixed including those to be used in conjunction with the tea bar facilities.
Group III:					
Bin, waste or litter	6	10	15	20	
General decorative features	As reqd.	As reqd.	As reqd.	As reqd.	
Cost Guide (excluding Group I)	£291	£644	£959	£1285	

(*a*) CONSULTING FACILITIES (continued)
(vii) *Reception and waiting space* (continued)

	Number of consulting suites				*Notes*
	4	8	12	16	
Basic List					
Tea bar					
Group I:					
Basin, lavatory	1	1	1	1	
Dispenser, soap	1	1	1	1	
Boiler, water, instantaneous, with drip tray, 2½ pints per minute	1	1	1	1	
Counter, with shelf storage below (feet length)	6	6	6	6	
Storage, cupboard, lockable	As reqd.	As reqd.	As reqd.	As reqd.	
Storage, shelves	As reqd.	As reqd.	As reqd.	As reqd.	
Two-sink unit with two draining boards	1	1	1	1	
Socket outlet, twin	1	1	1	1	
Heater, soup, two-pot	1	1	1	1	One pot soup, one pot hot milk.
or					
Boiling ring (double), hotplate (double), or cooker, table	1	1	1	1	Used in conjunction with saucepans.
Group IIa:					
Case, display	1	1	1	1	
Card, display (menu)	1	1	1	1	
Dispenser, towel	1	1	1	1	
Dispenser, paper tea towel	1	1	1	1	
Group IIb:					
Bin, disposal, for paper towels	1	1	1	1	
Cash register	1	1	1	1	
Refrigerator, small	1	1	1	1	
Trolley, general purpose	1	1	1	1	
Group III:					
Basket, sink, or tea strainer	1	1	1	1	
Bin, rubbish	1	1	1	1	Or paper sack holder.
Bin, pedal operated	1	1	1	1	For scrap food.
Bowl, soup	12	18	24	36	
Brush, hand	1	1	1	1	
Brush, nail and container	1	1	1	1	
Bucket, plastic	1	1	1	1	
Condiment set (salt, pepper and mustard)	1	1	1	1	
Container, coffee	1	1	1	1	
Container, sugar	1	1	1	1	
Container, tea	1	1	1	1	
Cover, food, plastic	4	4	4	4	
Cup	36	48	72	96	
Dish, butter	2	2	2	2	One on counter, one in refrigerator.
Dispenser, milk	1	1	1	1	
Dispenser, sugar	6	7	10	13	One on counter, one on each table.
Dustpan	1	1	1	1	
Jug, milk, 2 pint	2	2	2	2	
Knife	24	30	42	54	
Knife, bread	1	1	1	1	
Mop	1	1	1	1	
Bucket, mop	1	1	1	1	
Opener, bottle	1	1	1	1	
Opener, tin	1	1	1	1	
Plate, tea	30	36	60	72	
Pot, tea, 4 pint	2	2	2	3	
Saucer	36	48	72	96	
Saucepan, double, 4 pint	1	1	1	1	For use with boiling rings, etc., when provided as an alternative to a soup heater.
Saucepan, double, 6 pint	1	1	1	1	
Spoon, tea	36	48	72	96	
Spoon, soup	12	18	24	36	
Server, cake, tongs	6	6	6	6	
Tray	24	30	42	54	
Tray, plastic, to fit display case	8	8	8	8	
Tumbler	30	36	48	72	
Tin, storage, cakes	1	1	1	1	
Tin, storage, biscuits	1	1	1	1	
Cost Guide (excluding Group I)	£223	£231	£247	£264	

(*a*) CONSULTING FACILITIES (continued)
(viii) *Trolley and wheelchair store*

	Number of consulting suites				*Notes*
	4	8	12	16	
Basic List					
Group IIb:					
Trolley, patient's	1	1	2	2	B.S. 1962.
Wheelchair	4	8	12	16	
Cost Guide	£104	£176	£280	£352	

(ix) *Porters' and ambulance drivers' room*

	Number of consulting suites				*Notes*
	4	8	12	16	
Basic List					
Group I:					
Clock, electric	1	1	1	1	Depending on planning considerations.
Board, notice	1	1	1	1	
Telephone	1	1	1	1	
Group IIb:					
Chair	4	4	6	8	
Table	1	1	1	1	
Group III:					
Ashtray	2	2	2	2	
Bin, litter	1	1	1	1	
Cost Guide (excluding Group I)	£24	£24	£30	£36	

(x) *Pram store*
No equipment will generally be required.

(xi) *Patients' sanitary facilities*
W.Cs should be provided on the ratio indicated on page 6 of Hospital Building Note No. 12. Equipment is shown below on a unit basis.

		Quantity	*Notes*
Basic List			
Group I:	W.C. suite	1	
	Shelf	1	
	Grab rails	2	
	Toilet paper fitting	1	
	Hook, clothes	2	
	Urinal stall (as required)	1	
	Basin, lavatory	1	
	Dispenser, soap	1	
	Mirror	1	
Group IIa:	Dispenser, towel	As required	Number will depend on the planning of the groups.
Group IIb:	Bin, disposal, for paper towels	As required	Number will depend on the planning of the groups.
	Bin, pedal operated	1	
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£3	

(*a*) CONSULTING FACILITIES (continued)

(xii) *Staff sanitary facilities*

Sanitary facilities should be provided on the basis indicated on page 6 of Hospital Building Note No. 12. The equipment is shown below on a unit basis.

		Quantity	*Notes*
Basic List			
Group I:	W.C. suite	1	
	Toilet paper fitting	1	
	Shelf	1	
	Hook, clothes	1	
	Urinal stall (as required)	1	
	Basin, lavatory	1	
	Dispenser, soap	1	
Group IIa:	Dispenser, towel	As required	Number will depend on the planning of the group.
Group IIb:	Bin, disposal, for paper towels	As required	Number will depend on the planning of the group.
	Bin, pedal operated	1	
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£3	

(xiii) *Stores*

As indicated in the Building Note, provision will need to be made within the department for storage of day-to-day stocks of linen, blankets and expendable items. In addition, storage space for equipment, stocks of forms, etc., should be planned in cupboards off the consulting suites and other rooms occupied by technical and auxiliary staff. The following equipment will therefore be needed, but siting and requirements will be dependent on planning.

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboard(s), to accommodate trolleys	As required	For linen, blankets, etc.
	Racking, over cupboard	As required	
Group IIb:	Trolley, clean linen	2	
Group I:	Shelves or racking	As required	For equipment, expendable items, etc.
	Hooks, fitment, etc.	As required	
Group IIb:	Ladder, step	1	
	Cost Guide (excluding Group I)	£43	

(xiv) *Cleaners' room*

		Quantity	*Notes*
Basic List			
Group I:	Bucket sink	1	
	Drainer or worktop	1	At working height for washing of cloths, etc.
	Storage	18 cu. ft.	For day-to-day stock of cleaning materials, etc.
	Racks, pegs or hooks	As required	For implements.
Group IIb:	Trolley, domestic, small	2	
	Holder, paper, sack	1	
Group III:	Cleaner, vacuum	1	B.S. 3028.
	Scrubber/polisher, electric	1	
	Cleaning utensils	As required	
	Cost Guide (excluding Group I)	£150	

(*a*) CONSULTING FACILITIES (continued)

DEPARTMENTAL ITEMS

Generally, items are shown throughout the lists in the rooms where they will normally be found in the department. In addition, the items set out below relate to the consulting facilities as a whole, listed under (*a*) Linen, (*b*) General items and (*c*) Central Sterile Supply Department items.

The items under (*a*) will probably be supplied from the Central Linen service and the quantities shown (and cost) are intended to give guidance on the requirements of consulting facilities providing 4, 8, 12 or 16 Consulting suites, but the total quantities held in the Central Linen Department will depend on various factors.

The items listed under (*c*) will be obtained from the Central Sterile Supply Department. Therefore an assessment of the basic requirements (and cost) for consulting facilities on the scale provided in this Equipment Note has not been made, but quantities will be shown in the Equipment Note for a C.S.S.D. in due course. The list is intended to give an indication of the type and variety of items which it has been assumed will be obtained from the C.S.S.D. The cost of these items will also be included under the C.S.S.D.

	Number of consulting suites				*Notes*
	4	8	12	16	
Basic List					
(*a*) *Bedding and linen*					
Group III:					
Blanket	16	32	48	64	
Bag, soiled linen	12	12	24	24	
Gown, dressing, washable	16	32	48	64	
Pillow case	16	32	48	64	
Sheet	12	24	36	48	Optional: disposable paper couch covers may be preferred.
Cost Guide	£85	£158	£243	£316	
(*b*) *General items*					
Group I:					
Directional signs, door labelling/numbering	As reqd.	As reqd.	As reqd.	As reqd.	
Incinerator(s), for toilets	As reqd.	As reqd.	As reqd.	As reqd.	
Group IIa:					
First-aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc.)	As reqd.	As reqd.	As reqd.	As reqd.	See British Standards Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
Group IIb:					
Rug Mat, door	As reqd.	As reqd.	As reqd.	As reqd.	The requirements will vary according to local circumstances.
Weighing and measuring machine	1	2	3	4	
Group III:					
Apron, plastic	2	2	4	4	
Diagnostic set	4	8	12	16	
Fork, tuning	4	8	12	16	
Glass, specimen	4	8	12	16	
Measure, tape	2	4	6	8	
Patella hammer	4	8	12	16	
Pedestal, foot	1	2	3	4	
Pillow	8	16	24	32	
Stethoscope	2	4	6	8	
Thermometer, clinical, and container	8	16	24	32	
Thermometer, room	1	1	2	2	
Torch	12	24	36	48	
Window curtains	As reqd.	As reqd.	As reqd.	As reqd.	
Cost Guide (excluding Group I)	£187	£370	£554	£738	

(*a*) CONSULTING FACILITIES (continued)

	Notes
(*c*) *Central Sterile Supply Department items* *Group III:* Bard Parker handles, No. 3 Bard Parker handles, No. 4 Blades, scalpel Bowls, lotion, with lids Dishes, kidney Forceps, dissecting Forceps, mosquito, artery Forceps, sinus Forceps, toothed, dissecting Gallipots Jugs, Measures, graduated Probes Scissors, blunt-ended Scissors, sharp-ended Syringes, 2 c.c. Syringes, 10 c.c. Syringes, 20 c.c. Trays, instrument	The list is intended to give an indication of the type of items which it has been assumed will be obtained from the Central Sterile Supply Department. The cost of these items will be included under the Central Sterile Supply Department.

In addition to the items listed above, special instruments and equipment may be required by the various specialist consultants for use in the examination and/or clinical room. These may vary depending on individual preference, and the items shown below are intended as a general indication of the requirements.

Since some of these items will be supplied by the C.S.S.D., the list has been divided into (*a*) General items and (*b*) Central Sterile Supply Department items. The cost of items under (*b*) will be included in the Central Sterile Supply Department Equipment Note.

(*a*) *General items*

Unless otherwise indicated the quantities shown are regarded as basic for each consultant or his assistant.

	Quantity	*Notes*
(i) *Gynaecological consultant*		
Group III: Cautery and light transformer	1	
Cautery points (heavy duty), set	1	
Cost Guide	£23	
(ii) *E.N.T. consultant*		
Group IIb: Chair, E.N.T., or stool	1	For patient.
Group III: Barany noise box	1	Per department.
Cautery and light transformer	1	
Forks, tuning, including: Gardiner Brown 512 d.v. set	1	
Head mirror, E.N.T., or headlamp	1	
Holder, cocaine	1	
Holder, cotton wool	1	
Holder, waste	1	
Lamp, examination, E.N.T.	1	
Lamp, spirit	1	
Points, nasal, cautery set	1	
Politzerisation apparatus	1	
Transillumination set	1	
Cost Guide	£130	
(iii) *Genito-urinary consultant*		
Group III: Irrigator, complete, on stand	1	
Cost Guide	£70	
(iv) *Rectal consultant*		
Group III: Cautery and light transformer	1	
Cautery points set	1	
Headlamp	1	
Cost Guide	£28	

(v) *Ophthalmic Clinic*

This is a list of basic equipment for the Ophthalmic Clinic. If the rooms (*f*), (*g*) and (*h*) in the Additional Accommodation section of this Note are also provided, the list below may need to be varied. The schedule does not include equipment for treatments or minor surgery. The room must be provided with the means of darkening at least a part of it for slit lamp or visual field examination.

		Quantity	*Notes*
Group I:	Ophthalmic bracket (wall fitting), adjustable type	1	
	Socket outlet, twin	1	
Group IIa:	Bjerrum screen, accessories and chair	1	
	Distance test types, including Worth's four-dot test with suitable illumination and spotlight	1	
Group IIb:	Cabinet, drug	1	
	Self-recording perimeter, with accessories and stand or table	1	
	Slit-lamp, accessories, stand and two chairs	1	
	Lees (or similar) screen and accessories	1	
	Trial case with table or stand	1	
	Trial frames (various types, including children's)	As required	
Group III:	Drop bottles and stand	1	
	Cotton wool dispenser	1	
	Inspection torch or hand slit-lamp	1	
	Binocular loupe	1	
	Corneal loupe	1	
	Exophthalmometer	1	
	Ophthalmoscope	1	
	Tonometer, Schiötz	1	
	Reading test types	1	
	Ishihara colour test	1	
	Lantern colour test	1	
	Threshold test	1	
	Amslet charts, pad of 50	1	
	Placido disc or keratoscope	1	
	Cost Guide (excluding Group I)	£690	

(*b*) *Central Sterile Supply Department items*

	Notes
(i) *Gynaecological consultant* *Group III:* Curettes, biopsy .. .. Depressors, vaginal .. .. Dilators, uterine .. .. Dilators, vaginal .. .. Forceps, sponge holding, uterine .. .. Forceps, uterine dressing .. .. .. Forceps, uterine Vulsellum .. .. .. Introducers, pessary .. .. Probes, Playfairs .. .. Sounds, uterine .. .. Specula, Cuscoe .. .. Specula, Sims .. .. Gloves or finger stalls	The list is intended to give an indication of the type of items which it has been assumed will be obtained from the Central Sterile Supply Department.
(ii) *E.N.T. consultant* *Group III:* Catheters, Eustachian .. .. .. Depressors, tongue, s/s (Lacks) .. .. Depressors, tongue, glass .. .. .. Forceps, nasal dressing (Bow), Tilleys .. Forceps, nasal dressing, spring pattern .. Forceps, aural, spring pattern .. .. Forceps, aural, Tilleys .. .. .. Hooks, cerumen, Cawthorne .. .. Insufflators .. .. Mirrors, laryngeal .. .. Mirrors, post nasal .. .. Myringotomes .. .. Probes, laryngeal .. .. Probes, nasal .. .. Probes, nasal, flattened end, K.C.H. pattern Probes, aural, Jobson Hornes .. .. Probes, aural, wool carrying, K.C.H. pattern, nasal .. .. Specula, aural, Grubers, etc. .. .. Specula, aural, pneumatic, Peters .. Specula, Thudichums, nasal .. .. Specula, St. Clair Thomsons .. .. Syringes, aural .. .. Syringes, ear .. .. Trocars, antrum .. .. Trocars and cannulae .. .. .. Lichwitz antral syringes .. .. .. Higginson syringes to fit Lichwitz trocar .. Tubes, auscaltation .. .. Tubes, antrum, for wash out .. .. Wires, cocainizing	
(iii) *Genito-urinary consultant* *Group III:* Clamps, penile .. .. Cystoscopes .. .. Introducers, catheter .. .. .. Listers bougies, set of .. .. .. Syringes, bladder .. .. Trays, catheter	
(iv) *Rectal consultant* *Group III:* Dilators, rectal .. .. Proctoscopes .. .. Sigmoidoscope, complete .. .. .. Specula, rectal .. .. Syringes, haemorrhoid .. .. .. Gloves or finger stalls	

(*c*) DAY WARD

(i) *Bed space*

	Single bedroom	*Groups of* 2 *beds*	*Groups of* 4 *beds*	*Groups of* 6 *beds*	*Notes*
Basic List					
Group I:					
Wall fitting for thermometer	1	2	4	6	
Piped oxygen and suction connectors	As reqd.	As reqd.	As reqd.	As reqd.	Where system available—see Building Note No. 12, p. 10.
Bedhead light	1	1	1	1	
Basin, lavatory, with elbow or wrist action taps, and adjacent shelf at working level	1	1	1	1	
Clock, electric	—	1	1	1	A sweep second pointer may be useful.
Dispenser, soap	1	1	1	1	
Mirror	1	1	1	1	
Fitments, curtain screening	—	As reqd.	As reqd.	As reqd.	
Patient/nurse call system	1	2	4	6	
Shield or curtain fitting for door panel	1	—	—	—	For patient's privacy.
Socket outlet, single	2	3	5	7	
Group IIa:					
Dispenser, towel	1	1	1	1	
Group IIb:					
Bedstead, hospital type	1	2	4	6	B.S. 1682.
Bin, disposal, for paper towels	1	1	1	1	
Chair, semi-easy, arm	1	1	2	2	
Chair, upright, small	1	2	4	6	
Locker, bedside	1	2	4	6	B.S. 1765.
Locker, clothes	1	—	—	—	See also Changing Accommodation, p. 19.
Table, overbed	1	1	2	3	B.S. 2483.
Mattress	1	2	4	6	B.S. 1818 or 1819 or 3093.
Group III:					
Curtaining for bed cubicles	As reqd.	As reqd.	As reqd.	As reqd.	
Thermometer, clinical, and holder	1	2	4	6	
Bin, waste paper	1	1	1	1	
					Pillows—see Departmental List, p. 21.
Cost Guide (excluding Group I)	£77	£137	£274	£392	
Additional List					
Group IIb					
Table, side, small	—	1	1	1	
Cost Guide (additional list)	—	£5	£5	£5	

(ii) *Day space*

	Total number of beds served 8	12	16	20	*Notes*
Basic List					
Group I:					
Board, notice	1	1	1	1	
Bookcase	—	—	1	1	
Clock, electric	1	1	1	1	
Socket outlet, twin	1	1	1	1	
Group IIb:					
Chair, easy or semi-easy	5	7	9	12	
Chair, upright, small	5	7	9	12	
Footstool	2	3	4	6	
Table, dining	1	1	1	1	
Table, occasional	2	2	3	4	
Cushion	4	6	8	10	
Group III:					
Ashtray	5	7	9	12	
Bin, waste paper	1	1	1	1	
Vase, flower	1	2	3	4	
Cost Guide (excluding Group I)	£98	£133	£172	£228	
Additional List					
Group I:					
Mirror	1	1	1	1	
Patient/nurse call system	1	1	1	1	Optional. This will depend on planning.

(*c*) DAY WARD (continued)
(iii) *Clean utility room*

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow or wrist action taps	1	
	Dispenser, soap	1	
	Hotplate	1	
	Storage, cupboard, lockable, with drawers and shelves	20 cu. ft.	For lotions, etc.
	Storage, for C.S.S.D. packs	As required	I.e. shelves or parking space for trolleys.
	Worktop	1	With space below for trolley storage.
	Socket outlet, single	3	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Refrigerator, small	1	For the storage of drugs. Alternatively, may be situated in the Nurses' Station.
	Bin, pedal operated	1	Trolleys—see Departmental List.
	Cost Guide (excluding Group I)	£25	
Additional List			
Group IIa:	Dispenser, syringe	1	
Group IIb:	Oxygen equipment and accessories, portable	1	In the absence of piped suction and gases.
	Suction unit, portable	1	In the absence of piped suction and gases.
	Cost Guide (additional list)	£87	

(iv) *Dirty utility and sluice room*
All urine test facilities are in the O.P.D. Test Room.

		Quantity	*Notes*
Basic List			
Group I:	Combination sink, slop hopper and drainer	1	
	Dispenser, soap	1	
	Storage, shelves and cupboard	As required	The size will depend on whether C.S.S.D. trolleys are parked here to collect soiled articles.
	Worktop	1	
	Socket outlet, single	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, pedal operated	2	Or paper sack holder.
	Stand, soiled linen collection	2	
Group III:	Bowl, plastic	1	
	Bedpan	6	B.S. 2588.
	Bucket, plastic	1	
	Bottle, urine	6	
	Bin, waste paper	1	
	Bowl, vomit	4	
	Cost Guide (excluding Group I)	£46	
Additional List			
Group I:	Bedpan washer and disinfector	1	

(*c*) DAY WARD
(v) *Pantry*

	Total number of beds				*Notes*
	8	12	16	20	
Basic List					
Group I:					
Worktop (or table)	1	1	1	1	With impervious surface.
Basin, lavatory	1	1	1	1	Unless available nearby. (Food Hygiene (General) Regulations, 1960, refer.)
Boiling ring, or hotplate	1	1	2	2	
Cupboard unit	1	1	2	2	For crockery, cutlery and dry goods (part lockable).
Dispenser, soap	1	1	1	1	
Double sink unit with s/s drainers	1	1	1	1	
Plate warmer or hot closet	1	1	1	1	
Socket outlet, single	1	1	2	2	
Group IIa:					
Dispenser, paper towel	1	1	1	1	
Dispenser, paper tea towel	1	1	1	1	
Group IIb:					
Bin, pedal operated	1	1	1	1	
Bin, rubbish	1	1	1	1	For scrap food.
Trolley, general purpose, service	1	1	1	1	
Refrigerator, small	—	—	1	1	
Group III:					
Basin, 1 pint	2	2	2	2	
Basin, sugar, 4 in.	2	2	2	2	
Beaker	8	12	16	20	
Bin, bread	1	1	1	1	
Board, bread	1	1	1	1	
Bowl, plastic	1	1	1	1	
Box, cutlery (if not included in cupboard unit)	1	1	1	1	
Brush, bottle	1	1	1	1	
Brush, nail, in container	1	1	1	1	
Brush, hand	1	1	1	1	
Condiment set	4	6	8	10	
Corkscrew	1	1	1	1	
Cover, plate, aluminium	2	2	4	4	
Cup, egg	4	6	8	10	
Cup, feeding	1	1	1	1	
Cup	12	15	18	24	
Dish, butter, and lid	1	1	1	1	
Dish, jam	1	1	1	1	
Dustpan	1	1	1	1	
Fork, dessert	16	24	32	40	
Jug, 2 pint	2	2	2	2	
Kettle, 4 pint	1	—	—	—	
Kettle, 6 pint	—	1	1	1	
Kettle, electric, 2 pint	1	1	1	1	
Knife, bread	1	1	1	1	
Knife, dessert (general purpose)	8	12	16	20	
Ladle, 2 oz.	1	1	1	1	
Ladle, ½ pint	2	2	2	2	
Mixer, hand plunger type, for beverages	1	1	1	1	
Opener, bottle	1	1	1	1	
Opener, tin	1	1	1	1	
Pan, frying, small	1	1	1	1	
Plate, dinner	8	12	16	20	
Plate, soup or bowl	8	12	16	20	
Plate, sweet	8	12	16	20	
Plate, tea	12	15	18	24	
Poacher, egg, four-egg size	1	1	1	1	
Saucepan, aluminium, 1 pint	1	1	1	1	
Saucepan, aluminium, 2 pint	1	—	—	—	
Saucepan, aluminium, 3 pint	—	1	1	1	
Saucepan, double, 2 pint	1	1	—	—	
Saucepan, double, 6 pint	—	—	1	1	
Saucer	12	15	18	24	
Scoop, ice-cream 20/24, service	1	1	1	1	
Sink tidy	1	1	1	1	
Slice, fish, 11–12 in.	1	1	1	1	
Spoon, serving, 12 in.	2	2	2	2	
Spoon, table	4	4	4	4	
Spoon, tea	12	15	18	24	(Includes for eggs.)
Spoon, dessert	12	15	18	24	(Includes for soup.)
Squeezer, lemon	1	1	1	1	
Strainer, coffee	1	1	1	1	

(*c*) DAY WARD (continued)
(v) *Pantry* (continued)

	Total number of beds				*Notes*
	8	12	16	20	
Basic List (continued)					
Group III (*continued*):					
Teapot, 1 pint	1	1	1	1	
Teapot, 4 pint	1	—	—	—	
Teapot, 6 pint	—	1	1	1	
Timer, egg	1	1	1	1	
Tin, biscuit	2	2	2	2	
Tin, coffee	1	1	1	1	
Tin, sugar	1	1	1	1	
Tin, tea	1	1	1	1	
Tongs, food	1	1	1	1	
Tray	8	12	16	20	
Tumbler	12	15	18	24	
Vinegarette	1	1	1	1	
Whisk, egg	1	1	1	1	
Cost Guide (excluding Group I)	£65	£72	£102	£109	

(vi) *Linen bay*(*s*)

The quantities of linen, blankets, etc., are listed separately, under the Departmental List, p. 21.

	Quantity	*Notes*
Basic List		
Group I: Storage, cupboard(s), to accommodate trolleys	As required	
Racking over cupboard(s)	As required	
Group IIb: Trolley, clean linen	1	
Cost Guide (excluding Group I)	£20	

(*c*) DAY WARD (continued)
(vii) *Male and female patients' changing accommodation*
Equipment is shown on a unit basis.

		Quantity	*Notes*
Basic List			
W.C. cubicles			
Group I:	W.C. suite	1	
	Toilet paper fitting	1	For each W.C. according to sex.
	Hook, clothes	1	
	Grab rails	2	
	Patients' call system	1	
Group IIb:	Bin, pedal operated	As required	
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£2	
Changing cubicles			
Group I:	Hook, clothes	2	For each cubicle.
Group III:	Chair, upright, small	1	
	Cost Guide (excluding Group I)	£4	
Shower area			
Group I:	Shower fitment	1	For each shower.
	Shelf	1	
	Soap rack or holder	1	
	Hook, clothes	1	
	Fitment, curtain screening (shower)	1	
Group III:	Curtains (shower)	As required	
	Cost Guide (excluding Group I)	£4	
Outer area			
Group I:	Basin, lavatory	1	For each lavatory basin.
	Dispenser, soap	1	
	Mirror	1	
	Shelf	1	
	Towel rail	1	
	Fitment, curtain, screening (where basins are grouped)	As required	
Group IIa:	Dispenser, towel	1	Per group (male and female).
Group IIb:	Bin, pedal operated	1	Per group (female).
	Locker for patients' clothes	1	Numbers as required.
Group III:	Curtains (where basins are grouped)	As required	
	Cost Guide (excluding Group I)	£9	

(*c*) DAY WARD (continued)
(viii) *Nurses' station*

		Quantity	*Notes*
Basic List			
Group I:	Sink, medicine, with elbow or wrist action taps	1	Laboratory type with gooseneck taps, sink fitted into worktop.
	Cupboard, D.D.A.	1	B.S. 2881.
	Worktop with drawers under	1	
	Cupboard, medicines and lotions, lockable	1	
	Board, notice	1	
	Clock, electric	1	
	Patient/nurse call system	1	
	Telephone	1	
	Socket outlet, twin	1	
	Dispenser, soap	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Chair, upright, small	2	
	Desk	1	With drawer for patients' notes if required. An alternative to a desk would be a built-in counter (Group I).
	Illuminator, X-ray film, portable	1	
	Trolley, medicine	1	
	Trolley, patients' records	1	
	Bin, disposal, for paper towels	1	
Group III:	Bin, waste paper	2	
	Rack, stationery	2	Unless incorporated in the desk or counter.
	Desk set	1	E.g. pen stand, blotting pad, correspondence tray, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£90	

(ix) *Store(s)*
For day-to-day storage.

		Quantity	*Notes*
Basic List			
Group I:	Racking	As required	
Group IIb:	Ladder, step	1	
	Cost Guide (excluding Group I)	£3	

(x) *Cleaners' room*

		Quantity	*Notes*
Basic List			
Group I:	Bucket sink	1	
	Drainer or worktop	1	At working height for washing of cloths, etc.
	Storage	18 cu. ft.	For day-to-day stock of cleaning materials, etc.
	Racks, pegs or hooks	As required	For implements.
Group IIb:	Trolley, domestic, small	2	
	Holder, paper sack	1	
Group III:	Scrubber/polisher, electric	1	
	Cleaner, vacuum	1	B.S. 3028.
	Cleaning utensils	As required	
	Cost Guide (excluding Group I)	£150	

(*c*) DAY WARD (continued)

DEPARTMENTAL ITEMS

Generally, items are shown throughout the lists in the rooms where they will normally be found in the department. In addition, the items set out below relate to the Day Ward as a whole, listed under (*a*) Linen, (*b*) General items, and (*c*) Central Sterile Supply Department items.

The items under (*a*) will probably be supplied from the Central Linen services and the quantities shown (and cost) are intended to give guidance on the requirements of a Day Ward, but the total quantities held in the Central Linen Department will depend on various factors.

The items listed under (*c*) will be obtained from the Central Sterile Supply Department. Therefore an assessment of the basic requirements (and cost) for a Day Ward has not been made, but quantities will be shown in the Equipment Note for a C.S.S.D. in due course. The list is intended to give an indication of the type and variety of items which it has been assumed will be obtained from the C.S.S.D.

	Total number of beds				*Notes*
	8	12	16	20	
Basic List					
(*a*) *Bedding and linen*					
Group III:					
Blanket	32	48	64	80	
Cap, operation	8	12	16	20	
Cloth, serviette	32	48	64	80	
Cloth, tray	32	48	64	80	
Counterpane	16	24	32	40	
Cover, hot water bottle	4	6	8	10	
Gown, dressing, washable	4	6	8	10	
Gown, operation	8	12	16	20	
Jacket, bed	8	12	16	20	
Nightdress, women's	8	12	16	20	For use as reserve.
Pillow case	60	90	120	150	
Pyjamas, men's	8	12	16	20	For use as reserve.
Sheet	48	72	96	120	
Sheet, draw	40	60	80	100	
Towel, hand	24	36	48	60	
Towel, bath	32	48	64	80	
Towel, dressing	24	36	48	60	
Cost Guide	£210	£314	£419	£524	
(*b*) *General items*					
Group I:					
Directional signs, door labelling/numbering	As reqd.	As reqd.	As reqd.	As reqd.	
Group IIa:					
First-aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc.)	As reqd.	As reqd.	As reqd.	As reqd.	See British Standards Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
Group IIb:					
Cradle, bed	2	2	3	4	
Pole, lifting, and handles	3	4	5	7	
Sides, bed, attachable, pairs	1	1	2	2	
Stand, infusion	1	1	2	2	
Trolley, dressing	1	1	2	2	
Rug(s)	As reqd.	As reqd.	As reqd.	As reqd.	
Group III:					
Air ring, rubber	1	2	3	4	
Apron, plastic	2	2	4	4	
Blanket, electric	1	1	1	1	
Bottle, hot water	2	3	4	5	
Bowl, plastic	4	6	8	10	
Cover, pillow, plastic	8	12	16	20	
Diagnostic set	1	1	1	1	
Dredger, powder	1	1	1	1	
Glass, medicine	5	8	11	14	
Glass, specimen	As reqd.	As reqd.	As reqd.	As reqd.	
Inhaler	1	1	1	1	
Jug, water	8	12	16	20	For patients' lockers.
Patella hammer	1	1	1	1	
Pillow	20	30	40	50	
Stockings, theatre, knee length (pairs)	8	12	16	20	
Sphygmomanometer	1	1	1	1	
Stethoscope	1	1	1	1	
Tumbler	8	12	16	20	For patients' lockers.
Tray, instrument	4	6	8	10	
Window curtains	As reqd.	As reqd.	As reqd.	As reqd.	
Cost Guide (excluding Group I)	£188	£205	£266	£289	

(*c*) DAY WARD (continued)

	Notes
Basic List (*c*) *Central Sterile Supply Department* *Group III:* Bowls, lotion, 8 in. Bowls, lotion, 6 in. Cans, douche, 2 pint Cutting-down sets Forceps, dissecting, toothed Forceps, dissecting, non-toothed Funnels, 4 in. Gallipots Jugs, 2 pint Jugs, 6 pint Jugs, 8 pint Receivers, 8 in. Receivers, 10 in. Receivers, 12 in. Scissors, surgical Syringes	The list is intended to give an indication of the type of items which it has been assumed will be obtained from the Central Sterile Supply Department. The cost of these will be included in the Central Sterile Supply Department.

(*d*) DENTAL SUITE
(i) *Surgery*

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with foot or elbow operated controls	1	
	Light, operating, wall model	1	
	Sink, with drainer	1	
	Worktop	1	
	Illuminator, X-ray film, single	1	
	Socket outlet, twin	1	
	Socket outlet, single	1	
Group IIb:	Amalgamator, electric, for mixing alloy	1	
	Apparatus, anaesthetic, dental model, complete with nasal attachment	1	
	Bin, waste, foot-operated pedal	2	
	Borden Airoter unit or mobile model complete with handpiece	1	
	Cabinet, dental	1	
	Cabinet, instrument, mobile	1	
	Chair, dental, double cylinder, foot-operated with roll or sectional headrest	1	
	Seat, child's, with arm-rest	1	
	Compressor	1	Where this is not part of the hospital main installation.
	Cupboard, D.D.A.	1	
	Light, operating, unit or mobile model	1	
	Mat, rubber, chair, $\frac{3}{4}$ circle	1	
	Sterilizer (14 in. × $6\frac{1}{2}$ in. × 5 in.) (including handpiece sterilizer)	1	
	Stool, stationary or mobile, with back support	1	
	Trolley, metal, with two glass shelves	1	
	Unit, dental, complete, consisting of:	1	
	Pedestal with moving cuspidor		
	Saliva ejector		
	Built-in water heater		
	Two heated spray bottles		
	Air cut-off		
	Warm water syringe		
	Instrument handle for mouth lamp and cautery		
	Opal glass bracket table		
	Shielded gas burner		
	Engine, high-speed with all-cord arm with wrist slip-joint and straight handpiece		
	Handpiece spray		
	Cabinet, filing, four-drawer	1	Where no dental office is provided.
	Chair, consultant's	1	
	Desk	1	
Group III:	Apron, red rubber, gas, with tapes	1	
	Bowl, rubber	1	
	Carrier, Hampels amalgam, Fig. 5x	2	
	Carrier, right-angle amalgam, Fig. 9x	1	
	Chisel, Coupland, Fig. 3	1	
	Clamp, Ivory's pattern R.D.	5	
	Clamp, molar, Rogers C.R.	1	
	Clamp, bicuspid, Rogers C.R.	2	
	Dish, kidney, s.s. 8 in.	1	
	Dish, kidney, s.s. 10 in.	1	
	Elevator, hospital pattern, right and left, s.s.	2	
	Elevator, straight, s.s.	1	
	Elevator, Warwick Jones, right and left, s.s.	2	
	Excavator, one each, Figs. 61, 244, 210/211	3	
	Forceps, s.s. pairs (one each of Figs. 1, 29, 74, 74n, 107/123, 137, 76, 76n, 94, 95, 101, 194, 73, 136)	15	
	Forceps, s.s. children's patterns, pairs, Figs. 37, 38	2	
	Forceps, rubber dam clamp	1	
	Forceps, tongue, ratchet with aseptic joint, s.s. pairs	1	
	Gag, Bruntons, Fig. 2a	1	
	Gag, Bruntons, Fig. 2b	1	
	Gag, Ferguson's large, s.s.	1	
	Gags, on chain, set of three	1	
	Glass, Dappens, medicament	2	
	Holder, rubber dam, hospital pattern	1	
	Holder, wool	1	

(*d*) DENTAL SUITE (continued)
(i) *Surgery* (continued)

	Quantity	*Notes*
Basic List		
Group III (*continued*):		
Instrument, Black's cutting (one each of Nos. 51, 52, 53, 54, 61, 62, 81, 82, 83, 84, 85 and 86)	12	
Instrument, plastic, s.s. (one each of Figs. 1, 11, 21 and 62)	4	
Jar, sterilizer, syringe (for three syringes)	1	
Kavo adjustable contra angle handpiece standard No. 101	1	
Kavo with miniature head No. 102	1	
Knife, plaster, s.s.	1	
Knife, wax, Fahnstocks, large	1	
Knife, wax, Fahnstocks, small	1	
Lamp, spirit	1	
Mirror, mouth, with handles, plane, Fig. 4	2	
Mirror, mouth, tops only, Fig. 4	2	
Mirror, mouth, tops only, Fig. 6	2	
Mixer, plaster, Fig. 8	2	
Needle, cartridge, 1 in., packets	2	
Needle, cartridge, 1⅝ in., packets	2	
Nozzle, for cartridge syringes, short	2	
Nozzle, for cartridge syringes, long	2	
Nozzle, for cartridge syringes, curved	2	
Pestle and mortar	2	
Probe, s.s., two Fig. 6, one Fig. 11 and one Fig. 13	4	
Proportioner, alloy and mercury	1	
Punch, rubber dam	1	
Receiver, waste	1	
Retainer, matrix, with band No. IX	1	
Retainer, matrix, Siqveland, wide	1	
Retainer, matrix, Siqveland, narrow	1	
Scaler, s.s. Figs. 42, 66, 67, 72, 73 and 152	6	
Scalpel, medium	1	
Scissors, bee-bee, curved, s.s. Fig. 9, pairs	1	
Scissors, gum, curved, s.s. Fig. 5, pairs	1	
Scissors, Fig. 13, pairs	1	
Slab, mixing, glass, Fig. 1	1	
Slab, mixing, glass, Fig. 8	1	
Spatula, Fig. 20 s.s.	1	
Spatula, Fig. 11, Agate	1	
Spoon, amalgam, Fig. 3	1	
Syringe, cartridge	2	
Syringe, chip double value	1	
Syringe, record, in metal case with two needles	1	
Swann Morton Lancet Handle "N"	1	
Tray, impression, assorted, standard and perfotrays	18	
Tray, impression, universal partial	1	
Tweezers, Fig. 13, pairs	1	
Tweezers, college, Fig. 8, s.s. pairs	2	
Tracheotomy set	1	
Cost Guide (excluding Group I)	£1450	

(*d*) DENTAL SUITE (continued)
(ii) *Recovery room*

		Quantity	*Notes*
Basic List			
Group I:	Sink	1	
	Bowl, rinsing	2	Alternatively, these can be the mobile type.
	Mirror	2	
	Dispenser, soap	1	
	Hook, clothes	2	
	Socket outlet, twin	1	
	Heater, electric	1	
Group IIa:	Dispenser, paper towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Chair, upright, small	2	
	Couch, examination	1	
	Screen	1	
Group III:	Bowl, vomit	2	
	Cost Guide (excluding Group I)	£40	

(iii) *Workroom*

		Quantity	*Notes*
Basic List			
Group I:	Sink	1	
	Worktop with fitted cupboard	1	
	Socket outlet, twin	1	
Group IIb:	Lathe, complete with four chucks and two lathe troughs	1	
Group III:	Brush, lathe, metal centre 2 in.	6	
	Brush, lathe, black, four-row, 3 in., No. 2	12	
	Brush, lathe, white, four-row, 3 in., No. 6	6	
	Brush, washout, bahia bass	1	
	Burholder	1	
	File, bastard, 5 in.	1	
	File, rough, 5 in.	1	
	File, smooth, 5 in.	1	
	Frame saw, piercing	1	
	Saw, piercing, for metal work	12	
	Saw, piercing, for vulcanite work	12	
	Knife, wax	1	
	Pliers, Adams	1	
	Pliers, Low Young	1	
	Pliers, Maun cutters	1	
	Pliers, Waldsach	1	
	Wheel, lathe, coarse, acrylic large	1	
	Cost Guide (excluding Group I)	£60	

(iv) *Store(s).* Storage space may be combined with (iii) Workroom.

(v) *Waiting space*

		Number of dental surgeries				*Notes*
		1	2	3	4	
Basic List						
Group IIb:						
	Chair, arm	2	2	3	3	
	Chair, upright, small	8	8	10	10	
	Stand, umbrella	1	1	1	1	
	Table, occasional	1	1	2	2	
	Cost Guide	£63	£63	£86	£86	

(*d*) DENTAL SUITE

A. Basic Accommodation

DEPARTMENTAL ITEMS

	Number of dental surgeries				*Notes*
	1	2	3	4	
Basic List					
Group I:					
Directional signs, door labelling/numbering	As reqd.	As reqd.	As reqd.	As reqd.	
Group IIa:					
First-aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc.)	As reqd.	As reqd.	As reqd.	As reqd.	See British Standards Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
Group III:					
Window curtains	As reqd.	As reqd.	As reqd.	As reqd.	
Towel, dressing	20	40	60	80	
Coat, dental	8	16	24	32	
Cost Guide (excluding Group I)	£45	£70	£105	£135	

B. Additional Accommodation

(*a*) TREATMENT ROOM

This room may be required for the exclusive use of a specialised clinic or as a general-purpose treatment room. The items shown under the basic list below are considered common to any specialised clinic. Additional equipment needed will depend on the type of clinic, e.g. dermatological, E.C.T.

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
	Dispenser, soap	1	
	Spotlight, adjustable	1	
	Sterilizer, small	1	If there is no C.S.S.D.
	Socket outlet, twin	2	
	Clock, electric	1	With sweep-second hand
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Cabinet, drug	1	
	Chair, upright, small	1	
	Chair, treatment	1	This may vary according to the type of clinic.
	Couch, examination	1	
	Trolley, dressing	1	
Group III:	Dispenser, cotton wool	1	
	Drug bottles and stand	1	
	Cost Guide (excluding Group I)	£70	
Additional items needed for:			
(*a*) *Dermatology*			
Group IIb:	Lamp, Kromayer	1	
	Lamp, U.V., with accessories	1	
Group III:	Glass, magnifying	1	
	Loupe, binocular	1	
	Clippers, hair	1	
	Clippers, nail	1	
	Spoon, Volkmann's	2	
	Apparatus, epilation	1	
	Forceps, epilation, pairs	4	
	Cost Guide	£363	
(*b*) *E.C.T.*			
Group IIb:	E.C.T. machine	1	
Group III:	Bowls, vomit	2	
	Container, denture	2	
	Gags, rubber	As required	
	Dish	1	For soaking head pads.
	Cost Guide	£79	

B. Additional Accommodation

(*b*) ROOM FOR AUXILIARY AND TECHNICAL STAFF

This room may be needed as an alternative to a general purpose consulting room for use by dieticians, chiropodists and surgical appliance fitters. Although most of the equipment is basic for all users, the surgical appliance fitters and chiropodists would need some additional items and these have been listed separately below.

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
	Dispenser, soap	1	
	Mirror	1	
	Hook, clothes	2	
	Lamp, adjustable	1	
	Socket outlet, single	2	
	Socker outlet, twin	1	
	Telephone	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Chair, upright, small	2	
	Desk	1	
Group III:	Bin, waste paper	1	
	Desk set	1	E.g. pen stand, blotting pad, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£31	
Additional items needed for:			
(*a*) *Surgical appliance fitter*			
Group IIb:	Couch, examination	1	B.S. 2838.
	Steps, couch	1	
	Leg rest or foot support	1	
	Cost Guide	£30	
(*b*) *Chiropodist*			
Group IIb:	Chair, chiropody, with footrest	1	
	Stool, swivel, chiropodist's	1	
	Drill, on stand, with spare handpiece and set of burs	1	
Group III:	Clippers, nail (pairs)	As required	From C.S.S.D.
	Nippers, tissue (pairs)	As required	From C.S.S.D.
	Scalpels	As required	From C.S.S.D.
	Scissors, nail	As required	From C.S.S.D.
	Brush, long-handled, and pan	1	
	Cost Guide	£95	

(*c*) AUDIOMETRY ROOM (E.N.T. CLINIC)

		Quantity	*Notes*
Basic List			
Group I:	Socket outlet, single	2	
	Socket outlet, twin	1	
Group IIb:	Audiometer	1	
	Chair, upright, small	2	
	Table, small	1	
	Cost Guide (excluding Group 1)	£208	

(*d*) ELECTRO-CARDIOGRAPHIC ROOM (CARDIOLOGICAL CLINIC)

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
	Dispenser, soap	1	
	Hook, clothes	2	
	Socket outlet, single	2	
	Socket outlet, twin	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin,disposal, for paper towels	1	
	Bed, with mattress	1	
	Chair, upright, small	2	
	Desk	1	
	Electro-cardiograph	1	Can be of the single or multi-channel type, depending upon the technique to be employed.
	Steps, exercising	1	
	Table	1	
	Trolley, instrument	1	
Group III:	Bin, waste paper	1	
	Spirometer	1	
	Cost Guide (excluding Group I)	£411 £1211	(With single-channel electro-cardiograph.) (With multi-channel electro-cardiograph.)
Workroom adjacent			
Group I:	Worktop/desk with storage cupboard under	1	
	Socket outlet, twin	2	
Group IIb:	Cabinet, filing, four-drawer	1	
	Cabinet, card index	1	
	Chair, desk	1	
	Cost Guide (excluding Group I)	£25	

(*e*) ELECTRO-ENCEPHALOGRAM ROOM (PSYCHIATRIC AND NEUROLOGICAL CLINICS)

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboard and shelves	As required	
	Hook, clothes	2	
	Socket outlet, twin	1	
	Socket outlet, single	2	
Group IIb:	Chair, upright, small	3	
	Desk	1	Multi-channel type.
	Electro-encephalogram unit	1	
	Cost Guide (excluding Group I)	£3132	
Examination area adjacent			
Group I:	Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
	Dispenser, soap	1	
	Lamp, adjustable	1	
	Socket outlet, twin	1	
	Shelf, small, mirror and coathooks	1	
Group IIa			
	Dispenser, towel	1	
	Dispenser, paper couch covers	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, disposal, for paper couch covers	1	
	Chair, upright, small	1	
	Couch, examination	1	
	Steps, oouch	1	
	Cost Guide (excluding Group I)	£36	

B. Additional Accommodation

(*f*) REFRACTIONIST'S ROOM (OPHTHALMIC CLINIC)

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
	Cupboard, storage; equipment	1	
	Dispenser, soap	1	
	Ophthalmic bracket (wall-fitting), adjustable type	1	
	Socket outlet, twin	1	
	Socket outlet	2	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Chair, desk	1	
	Chair, upright, small	2	
	Desk or table	1	
	Stand, hat and coat	1	
	Stool, refractionist's	1	
	Trial case with table or stand	1	
	Trial case accessories (cross cylinder, etc.)	1	
	Trial frames (various types including child's)	1	
Group III:	Desk set	1	E.g. blotting pad, pen and ink stand, letter rack, etc., according to individual requirements.
	Bin, waste paper	1	
	Luminous retroscope	1	Additional items of equipment, small in bulk, will be needed if contact lens fitting or the supply of aids for sub-normal vision is to be undertaken.
	Distance test types, including astigmatic charts with suitable illuminator and spot-light	1	
	Reading test types	1	
	Near point rule	1	
	Maddox wing test	1	
	Ophthalmoscope	1	
	Corneal loupe	1	
	Focimeter with marking device	1	
	Various hand magnifying glasses	As required	
	Cost Guide (excluding Group I)	£395	
Additional list if this room is used for ophthalmic dispensing			
Group I:	Cupboard, storage	1	
	Workbench with vice (adjacent to sink)	1	
	Sink	1	
	Mirror, wall	1	
	Socket outlet, twin	1	
Group IIb:	Chair, desk	1	
	Chair, upright, small	2	
	Chair, typist's	1	
	Table, fitting	1	
	Desk, office type	1	
	Filing equipment for record cards, etc.	1	
Group III:	Desk set	1	E.g. blotting pad, pen and ink stand, letter rack, etc., according to individual requirements.
	Typewriter	1	
	Cash or strong box	1	
	Face-measuring rule	1	
	Frame-measuring rules	As required	
	Combined hand-mirror and reading test-types	1	
	Sundry tools and pliers	As required	
	Frame heater	1	
	Lens inspection apparatus	1	
	Lens measure	1	
	Focimeter (unless shared with refractionist)	1	
	Waste bin	1	
	Cost Guide (excluding Group I)	£237	

(*g*) ORTHOPTIST'S ROOM

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow or wrist action taps and adjacent shelf at working level	1	
	Cupboard, storage	1	
	Dispenser, soap	1	
	Socket outlet, twin	1	
	Socket outlet, single	2	
Group IIa:	Distance test-types including Worth's four-dot test, with suitable illumination and spotlight	1	
	Rotating " E " test-types	1	
	Dispenser, towel	1	
Group IIb:	Desk	1	
	Bin, disposal for towels	1	
	Chair, desk	1	
	Chair, child's	1	
	Chair, upright, small	2	
	Cabinet, filing, four-drawer	1	
	Trolley, dressing	1	
	Wall picture or poster	1	
Group III:	Scissors Pairs	1	
	Trial case, table and accessories	1	
	Prism bars, one pair (one each horizontal and vertical)	1	
	Trial frame (child's pattern)	1	
	Synoptophore slides and accessories	—	
	Table for Synoptophore	1	
	Lees (or similar) screen and accessories	1	
	Hand stereoscope and set of stereograms	1	
	Diploscope	1	
	Remy separator	1	
	Binocular gauge	1	
	Bar readers	1	
	Maddox wing test	1	
	Pencil torch	1	
	Diplopia goggles	1	
	Cost Guide (excluding Group I)	£508	

(*h*) OPHTHALMIC EXAMINATION ROOM

		Quantity	*Notes*
Basic List			
Group I:	Socket outlet, twin	4	
Group IIa:	Bjerrum screen and accessories, and chair	1	
Group IIb:	Desk, consultant's, or table	1	
	Chair, patients'	2	
	Couch	1	
	Stand, hat and coat	1	
	Self-recording perimeter, with accessories and table or stand	1	
	Slit-lamp, accessories and stand	1	
	Lees (or similar) screen and accessories	1	
Group III:	Inspection torch or hand slit-lamp	1	
	Binocular loupe	1	
	Exophthalmometer	1	
	Tonometer, Schiotz	1	
	Ishihara colour test	1	
	Lantern colour test	1	
	Threshold test	1	
	Amsler test	1	
	Placido disc or keratoscope	1	
	Bins, waste	1	
	Cost Guide (excluding Group I)	£542	

B. Additional Accommodation

(*i*) CENTRAL DENTAL LABORATORY

This schedule is for a laboratory where six technicians are employed, undertaking the normal range of prosthetic work.

Basic List		*Quantity*	*Notes*
Group I:	Sink	1	
	Worktop or bench with bench peg and fitted cupboards and drawers	6	
	Storage, cupboard	As required	
	Socket outlet	As required	One per 3ft. of bench length
	Telephone	1	
Group IIb:	Bath, for curing acrylic dentures	1	
	Engine, laboratory type, complete with heavy-duty handpiece with foot control	6	
	Lathe, complete with four chucks and two lathe troughs	1	
	Lathe, complete with chucks	1	
	Stool, workroom type	6	
Group III:	Anvil, light	1	
	Articulator, ball bearing, plane line	12	
	Articulator, freeplane, improved model	6	
	Articulator, dentatus	2	
	Block, soldering, asbestos	1	
	Blower, foot, ash	1	
	Blowpipe, C10	1	
	Bowl, rubber, large	2	
	Bowl, rubber, medium	4	
	Bowl, rubber, small	1	
	Brush, lathe, metal centre, 2 in.	12	
	Brush, lathe, black, four-row 3 in., No. 2	12	
	Brush, lathe, white, four-row 3 in., No. 6	6	
	Brush, palate, lathe	3	
	Brush, wash-out, bahia bass	2	
	Burner, bunsen, and tubing	6	
	Bur, acrylic, cross-cut steel	20	
	Calipers, pairs	6	
	Clasp, surveyor	1	
	Compress, spring, two-flask	6	
	Cone, pointed, felt, large	3	
	Cone, pointed, felt, small	3	
	Divided, pairs	1	
	File, bastard, 5 in.	6	
	File, rough, 5 in.	6	
	File, smooth, 5 in.	6	
	Flask, security, denture	12	
	Flask, crown	2	
	Press, crown	2	
	Frame, saw, piercing	6	
	Hammer, joiner's, size " 0 "	2	
	Hammer, riveting	6	
	Knife, plaster, s.s.	3	
	Knife, wax, s.s. large	6	
	Knife, wax, s.s. small	6	
	Knife, Le-Crou carver	6	
	Knife, burholder	6	
	Knife, bone, spatula	3	
	Mixer, plaster, Fig. 8	6	
	Pliers, lingual bar benders	1	
	Pliers, Low Young	6	
	Pliers, Shaw	6	
	Pliers, Waldsach	6	
	Pliers, Marthew	6	
	Pliers, Adams	6	
	Pliers, Maun Cutters	6	
	Press, flask, heavy duty model	1	
	Saw, piercing, for metal work	72	
	Saw, piercing, for vulcanite work	72	
	Shears, plate, straight pairs	1	
	Slab, borax, with metal cover	1	
	Trimmer, acrylic, large	6	
	Tubing, gas	12ft.	
	Tweezers, soldering, blunt, straight, pairs	4	
	Vessel, mixing, Stellon	3	
	Vibrator, electric model	1	
	Wheel, lathe, alpine, large, 3 in.	2	
	Wheel, lathe, alpine, small, 2 in.	2	
	Wheel, lathe, coarse, acrylic, large	1	
	Cost Guide (excluding Group I)	£734	

(*j*) DENTAL OFFICE

		Quantity	*Notes*
Basic List			
Group I:	Hook, clothes	2	
	Socket outlet, twin	1	
Group IIb:	Bookcase	1	
	Cabinet, filing, four-drawer	1	
	Cabinet, card index	1	
	Chair, desk	1	
	Chair, upright, small	1	
	Desk	1	
Group III:	Bin, waste paper	1	
	Desk set	1	E.g. pen stand, blotting pad, correspondence trays, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£60	

(*k*) PATIENTS' PREPARATION AND RECOVERY ROOM

		Quantity	*Notes*
Basic List			
Group I:	Hook, clothes	4	
	Mirror	1	
	Socket outlet, twin	1	
	Heater, electric	1	
Group IIb:	Chair, easy, arm	1	
	Couch	1	A patient's trolley may be needed.
	Locker	2	
	Table, side, small	1	
	Trolley, dressing	1	
			Resuscitation equipment, i.e. portable oxygen equipment and a portable suction unit may be needed in the absence of a piped supply.
Group III:	Bowl, vomit	3	
	Tray	1	
	Pillow	2	
	Sphygmomanometer	1	
	Cup, feeding	1	
	Tumbler	1	
	Container, denture	3	Or disposable items.
	Cost Guide (excluding Group I)	£76	

(*l*) CHANGING CUBICLES

		Quantity	*Notes*
Basic List			
Group I:	Mirror	1	
	Hook, clothes	1	
Group IIb:	Chair, upright, small	1	Or bench seat.
	Shelf, or small wall cabinet	1	
	Cost Guide (excluding Group I)	£3	

(*m*) SISTER'S OFFICE

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
	Clock, electric	1	
	Hook, clothes	2	
	Mirror	1	
	Telephone	1	
	Socket outlet, twin	1	
Group IIb:	Chair, desk	1	
	Chair, arm	1	
	Chair, upright, small	1	
	Cupboard, storage, small	1	Or filing cabinet.
	Desk	1	
	Table, side, small	1	
Group III:	Bin, waste paper	1	
	Desk set	1	E.g. inkstand, blotter, trays, etc.
	Cost Guide (excluding Group I)	£48	

(*n*) WAITING SPACE FOR CHILDREN

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboard	1	For toys.
	Socket outlet, twin	1	
Group IIb:	Chair, children's	8	
	Cot, child's	1	
	Playpen	1	
	Rocker, etc., child's	4	
	Table, child's	2	
Group III:	Bin, waste paper	1	
	Mattress, cot	1	
	Toys, miscellaneous	—	
	Cost Guide (excluding Group I)	£105	
Sanitary facilities: adjoining waiting space			
Basic List			
Group I:	W.C. suite	1	
	Toilet paper fitting	1	
	Shelf	1	
	Hook, clothes	1	
	Basin, lavatory	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
Group III:	Brush, lavatory, and holder	1	
	Chamber, children's	2	
	Cost Guide (excluding Group I)	£2	

(*o*) ROOM OR BAY FOR PATIENTS WAITING FOR AMBULANCE

		Quantity	*Notes*
Basic List			
Group IIb:	Chair	8	
	Table, occasional	1	
Group III:	Bin, waste paper	1	
	Cost Guide	£38	

Out-Patient Department

DEPARTMENTAL COST SUMMARY
(To be read in conjunction with the explanatory notes in Section IV of this Equipment Note and Section IV of Hospital Equipment Note No. 1)

The room cost guide figures for basic equipment (Groups II and III) applied to standard schedules of basic accommodation for departments of various sizes, suggest departmental equipment cost totals of the following order:

(*a*) Consulting facilities

Number of consulting suites served							
4		8		12		16	
Type A	Type B	Type A	Type B	Type A	Type B	Type A	Type B
£3195	£2930	£4840	£4300	£6620	£5815	£8390	£7320

Type A consulting suite comprises two combined consulting-examination rooms and Type B comprises one consulting room and two examination rooms.

(*c*) Day Ward

Number of beds served			
8	12	16	20
£1490	£1920	£2450	£2910

(*d*) Dental Suite

Number of surgeries served			
1	2	3	4
£1655	£3130	£4740	£6220

In these totals no account is taken of the following:
(*a*) Equipment required for basic accommodation additional to the basic list, some guidance on which is given under the appropriate rooms;
(*b*) Equipment required in "additional accommodation", cost guides for which are shown on the appropriate pages as for basic accommodation.

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